



1FSS PTE. LTD.
2 Bukit Merah Central
#11-01 Singapore 159835
UEN: 201828672W

3 July 2026

Dear Sir / Madam

1FSS Pte Ltd - SAP Business Network Go-Live Timeline & Invoice Submission Cut-Off Dates

We are pleased to share an update on the go-live timeline and invoice submission cut-off dates for the transition to SAP Business Network.

We thank you for your patience throughout the extended preparation period. These dates reflect the completion of all readiness milestones, and we are committed to delivering a stable and seamless transition for all suppliers.

Revised Go-Live Dates

Following our earlier communication on the revised timeline, we are pleased to confirm the following go-live dates:

Phase	PHI / Cluster	Initial Go-Live Date	Revised Go-Live Date	Last Invoice Submission Date
Phase 1a	WoodlandsHealth Alexandra Hospital	1 June 2026	3 August 2026	22 July 2026
Phase 1b	The remaining NHG Health and NUHS clusters, AIC, Synapxe & 1FSS (see Appendix 1)	15 June 2026	17 August 2026	4 August 2026

Important Note: Invoice Submission Cut-Off & Transition Arrangement

To ensure a smooth transition, we seek your cooperation to adhere to the following:

1. Phase 1a –WoodlandsHealth & Alexandra Hospital
 - 1.1. Last day of invoice submission (AP Direct / hardcopy): **22 July 2026**
 - 1.2. Blackout period (no submission): **23 – 2 August 2026**
 - 1.3. From **3 August 2026**: Submit invoices via SAP Business Network

2. Phase 1b – The rest of NHG Health, NUHS cluster, AIC, Synapse & 1FSS
- 2.1. Last day of invoice submission (AP Direct / hardcopy): **4 August 2026**
- 2.2. Blackout period (no submission): **5 –16 August 2026**
- 2.3. From **17 August 2026**: Submit invoices via SAP Business Network

Phase	PHI / Cluster	Initial Go-Live Date	Go-Live Date	Last invoice Submission Date
Phase 2	SingHealth cluster, ALPS and other entities (see Appendix 2)	January – March 2027	January 2027	4 August 2026 (AP Direct only. Cut-off dates for hardcopy and email submissions will be communicated closer to Phase 2 Go-Live.)

3. Phase 2 – SingHealth Cluster, ALPS & other entities
- 3.1. Last day of invoice submission via AP Direct**: 4 August 2026
- 3.2. From 5 August 2026 until Phase 2 Go-Live:
- 3.2.1. Submit invoices via [FormSG](#)**
- 3.2.2. Hardcopy and email submissions may continue to be accepted, where applicable, during this transition period.
- 3.2.3. Further details, including any invoice submission cut-off dates and transition arrangements prior to Phase 2 Go-Live, will be communicated closer to the go-live date.
- 3.2.4. **Do NOT submit invoices via SAP Business Network** during this period.
- 3.3. From January 2027 (Phase 2 Go-Live): Submit invoices via SAP Business Network

*(**AP Direct will be decommissioned from August 2026 and replaced by FormSG as an interim submission method. Detailed instructions and a user guide will be shared closer to the transition date.)*



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A. What This Means for You

1. **Payment Terms:** Payment cycles and terms will remain unchanged and will not be affected by the transition.
2. **Your Completed Submissions Remain Valid:** If you have already completed your Trading Relationship Request (TRR), Account Choice Survey, or SAP Business Network registration, no further action is required. All submissions are securely recorded and will be activated on your go-live date.

B. What Happens Next

As we approach each cluster's go-live date, you can expect the following from us:

1. **Pre-Go-Live Reminder:** We will send a dedicated reminder closer to the PHI/ cluster's go-live date, with clear instructions on any actions required from you.
2. **Onboarding Support:** Our team will be available to support you throughout the transition. Should you require any assistance, please do not hesitate to reach out.

C. Supplier Functional Training — Reminder

As a reminder, a recording of the Supplier Functional Training (11–15 May 2026) remains available for your reference. We encourage you to view the training materials to guide you how to navigate in SAP Business Network.

- A recording of the training session is available here: [[Supplier Functional Training 11-15 May 2026](#)]

We appreciate your patience, cooperation and partnership throughout this journey. We look forward to your enrolment into SAP Business Network, embracing together into digital invoices processing platform.

Should you have any enquiries or require clarification, please contact us at 1FSS_Ariba_Suppliers@1fss.com.sg. We strive to respond within three (3) working days. However, we seek your understanding that response times may be longer during periods of high enquiry volume. Where additional time is required, we will notify you accordingly.

Thank you for your continued partnership.

Yours faithfully
1FSS Enablement Team

Appendix 1: Institutions for Phase 1 Go Live

Clusters	Phase 1
NHG Health	Institute of Mental Health Khoo Teck Puat Hospital Pte Ltd National Healthcare Group Pte Ltd NHG Population Health NHG Diagnostics NHG Pharmacy NHG Polyclinics Tan Tock Seng Hospital Pte Ltd WoodlandsHealth Pte Ltd (phase 1a) Yishun Community Hospital Pte Ltd
NUHS	Alexandra Hospital (phase 1a) National University Health System Pte Ltd NUHS Diagnostics NUHS Pharmacy Jurong Community Hospital Jurong Medical Centre Ng Teng Fong General Hospital National University Hospital (S) Pte Ltd National University Polyclinics National University Primary Healthcare Pte Ltd
Others	Agency for Integrated Care Pte Ltd ("AIC") 1FSS Pte Ltd ("1FSS") Synapxe Pte Ltd ("Synapxe")

Appendix 2: Institutions for phase 2 Go Live

Clusters	Phase 2
SingHealth	Changi General Hospital Pte Ltd Eastern General Hospital Pte Ltd KK Women's and Children's Hospital Pte Ltd National Cancer Centre of Singapore Pte Ltd National Dental Centre of Singapore Pte Ltd National Heart Centre of Singapore Pte Ltd National Neuroscience Institute of Singapore Pte Ltd Sengkang General Hospital Pte Ltd Singapore Cord Blood Bank Limited Singapore Eye Research Institute Singapore General Hospital Pte Ltd Singapore Health Services Pte Ltd Singapore National Eye Centre Pte Ltd SingHealth Community Hospitals SingHealth Community Hospitals - OCH SingHealth Community Hospitals - SKCH SingHealth Pharmacare SingHealth Polyclinics
Others	ALPS Pte Ltd ("ALPS") MOH Holdings Pte Ltd MOH Office for Healthcare Transformation National Skin Centre Singapore Pte Ltd Consortium for Clinical Research and Innovation, Singapore Pte Ltd